



Information and Guidelines Season 2021/22

Hayes & Yeading United Football Club U18 Development team has been set up to provide quality development football opportunities for recruited talented players and to support the First Team objectives in developing players that may have the potential to play semi- professionally for Hayes & Yeading Utd FC. The club is a F.A. Charter Standard club. The Charter Standard Scheme is a best practice standard that sets the further standards of coaching, administration and child protection for football clubs working with young people.

When signing as a development player, you are joining a club that holds two things dear – that football should be based on development and that players should always seek to improve themselves. Our philosophy is that players sign for the Club, not individual teams. We manage the belief that players should play alongside and against players of similar abilities. We therefore operate a grading system throughout the Club that may mean players moving between the senior and development team.

When signing, a player is committing to train regularly during the week and or weekends as directed, and be available to play at any time on a match day.

2021/22 Player registration

The Club is pleased to offer a club season ticket to all development players registered. Parents will purchase the season ticket at full price or pay upon entry each match.

The registration process may include;

- A copy of the player's birth certificate or Passport.
- Be prepared to have a facial picture taken.
- Codes of Conduct, Social Media and Medical Forms signed by Player and Parents.

PLAYER GUIDELINES 2021 / 2022

Below are guidelines on how Hayes & Yeading Utd FC wish its players to conduct themselves, both in their appearance and their attitude. Every player is seen as an ambassador for the Club, not only by our club but also visiting teams and officials.

Club kit should be worn as requested by your manager, must be clean, and should be worn in a presentable manner, i.e. shirts tucked in & clean footwear.

Mobile Phones to be switched off at training and matches.

All players are responsible for the safeguarding of their own property.





Arriving late for games, or just not turning up, will not be tolerated. Always contact your manager/coach contact.

Bookings and sending offs, may incur a fine from the Club, as well as the fine levied for the offence by the FA or respective League.

At all times players should be courteous to all Club officials, opposing officials, other players and match officials. Failure to comply with this may result in a player being suspended, pending release. A player's registration would be held by the club until all outstanding accounts were settled.

The team captain is the manager's voice on the pitch. They have the authority to instruct and direct the play on the manager's behalf. Players will act courteously to the captain instructions and respect any direction.

Equipment used in training sessions must be returned to the coaching area after the session i.e. cones collected, bibs and balls collected in and water bottles returned to their carrier or discarded within rubbish bins provided.

Any rubbish must be taken with you and not left pitch side after games or training.

All players should shake hands of coaching staff when joining / leaving the field of play or training.

Any player walking off the pitch during a match will be suspended by the Club pending release.

CLUB COMPLAINTS PROCEDURE

In the event that any member feels that he or she has suffered discrimination in any way or that the Club Policies, Rules or Code of Conduct have been broken should follow the procedures below.

1. They should report the matter to the Club Secretary andy.corbett@hyufc.co.uk or Richard Bell richard.bell@hyufc.co.uk. The report should include:

- *Details of what, when, and where the occurrence took place. ii. Any witness statement and names. iii. Names of any others who have been treated in a similar way.*
- *Details of any former complaints made about the incident, date, when and to whom made. v. A preference for a solution to the incident.*

2. The Club's Board of Directors will sit for any hearings that are requested.

3. The Club's Board of Directors will have the power to:





- *Warn as to future conduct;*
- *Suspend from membership;*
- *Remove from membership;*

any person found to have broken the Club's Policies or Codes of Conduct.

Other important information

Parents should be aware that a basic Sports Injury insurance policy is taken out by Hayes & Yeading Utd FC with the Middlesex County Football Association via the clubs FA affiliation.

It is advisable to take out an individual policy on behalf of their child if they so wish should this level of cover not satisfy themselves.

RESPECT CODES OF CONDUCT

Football is the national game. All those involved with the game at every level and whether as a player, match official, coach, owner or administrator, have a responsibility, above and beyond compliance with the law, to act according to the highest standards of integrity, and to ensure that the reputation of the game is, and remains, high.

This code applies to all those involved in football under the auspices of The Football Association. Community Football, at all levels, is a vital part of a community. Football will take into account community feeling when making decisions.

Equality - Football is opposed to discrimination of any form and will promote measures to prevent it, in whatever form, from being expressed.

Participants - Football recognises the sense of ownership felt by those who participate at all levels of the game. This includes those who play, those who coach or help in any way, and those who officiate, as well as administrators and supporters. Football is committed to appropriate consultation.

Young People - Football acknowledges the extent of its influence over young people and pledges to set a positive example. Propriety Football acknowledges that public confidence demands the highest standards of financial and administrative behaviour within the game, and will not tolerate corruption or improper practices.

Trust and Respect - Football will uphold a relationship of trust and respect between all involved in the game, whether they are individuals, clubs or other organisations.

Violence - Football rejects the use of violence of any nature by anyone involved in the game. Fairness Football is committed to fairness in its dealings with all involved in the game.





Integrity and Fair Play - Football is committed to the principle of playing to win consistent with Fair Play.



‘SWEARING – Let’s Tackle It’

Hayes & Yeading Utd FC supports the FA ‘Lets Tackle It’ initiative on taking action and change for the better, tackling foul & abusive language in the game.

RESPECT CODE OF CONDUCT FOR PLAYERS

We all have a responsibility to promote high standards of behaviour in the game.

As a player, you have a big part to play. That’s why we and the FA are asking every player to follow a Respect Code of Conduct.

When playing football, I will:

- Always play to the best of my ability;
- Play fairly – I won’t cheat, complain or waste time;
- Respect my team-mates, the other team, the referee or my coach/manager;
- Play by the rules, as directed by the referee;
- Shake hands with the other team and referee at the end of the game;
- Listen and respond to what my coach/team manager tells me;
- Talk to someone I trust or the club welfare officer if I’m unhappy about anything at my club.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my Club, Middlesex FA or The FA: I may:

- Be required to apologise to my team-mates, the other team, and referee or team manager;
- Receive a formal warning from the coach or the club Board of Directors;
- Be dropped or substituted; be suspended from training or be required to leave the





club.

In addition: My club, league, Middlesex FA or the FA may make my parent or carer aware of any infringements of the Code of Conduct; and the FA/Middlesex FA, League could impose a fine and suspension against my club.

Social Media Policy

Policy statement

This policy is intended to Club members make appropriate decisions about the use of social media such as social networking websites, podcasts, forums, message boards, or comments on web-articles, such as Twitter, Facebook, LinkedIn, Whatsapp.

This policy outlines the standards we require our Club to observe when using social media, the circumstances in which we will monitor your use of social media and the action we will take in respect of breaches of this policy. This policy supplements the Clubs *Disciplinary Policy*.

Who is covered by the policy?

This policy covers all individuals working at all levels, including Directors, Club Officials, players, managers/ coaches, parents and volunteers.

The scope of the policy

All members are expected to comply with this policy at all times to protect the privacy, confidentiality, and interests of our Club and our sponsors. Breach of this policy may be dealt with under our Code of Conduct and, in serious cases, may be treated as misconduct leading to a formation of a Discipline Committee and actions such as Club suspensions/ ground bans.

Responsibility for implementation of the policy

The Directors have overall responsibility for the effective operation of this policy.

The Club Secretary and Welfare Officer are responsible for monitoring on a day-to-day basis and will review the operation of this policy and making recommendations for changes to the Board of Directors.

All Directors, Club Officials, managers/ coaches, players, parents and volunteers are responsible for their own compliance with this policy and for ensuring that it is consistently applied. They should ensure that they take the time to read and understand it. Any breach of this policy should be reported to the Club Secretary or the Welfare Officer.

Using social media sites in our name





Only the Secretary/Website Designer and designated person is/are permitted to post material on a social media website and web site in our name and on the Clubs behalf. Any breach of this restriction will amount to misconduct.

Monitoring use of social media websites

All members of Hayes & Yeading Utd FC should be aware that any use of social media websites will be monitored and, where breaches of this policy are found, action may be taken under the Clubs Disciplinary Policy. Uploading, forwarding or posting a link in regards to Hayes & Yeading Utd FC to any of the following types of material on a social media website, whether in a professional or personal capacity, will amount to misconduct.

- (1) Pornographic material (that is, writing, pictures, films and video clips of a sexually explicit or arousing nature);
- (2) A false and defamatory statement about any person within the Club;
- (3) Material which is offensive, obscene, criminal discriminatory, derogatory or may cause embarrassment to the Club, directors, Officials, managers/coaches, players, parents or volunteers.
- (4) Confidential information about the Club or any person associated with the club who has not given express authority to disseminate
- (5) any other statement which is likely to create any liability
- (6) Material in breach of copyright or other intellectual property rights, or which invades the privacy of any person.

Any such action will be addressed under the Disciplinary Policy. Where evidence of misuse is found we may undertake a detailed investigation in accordance with our Disciplinary Policy involving the examination and disclosure of monitoring records to those nominated to undertake the investigation and any witnesses involved in the investigation. If necessary such information may be handed to the police in connection with a criminal investigation.

If you notice any use of social media by other members of the Board of Directors, Club Officials, players, managers/coaches, parents or volunteers in breach of this policy please report it to the Club Secretary or the Welfare Officer

Monitoring and review of this policy





This Code is fully supported by the Board of Directors at Hayes & Yeading Utd FC who is responsible for its implementation and regular review.

The Board, Written and approved June 2021 for next review July 2022